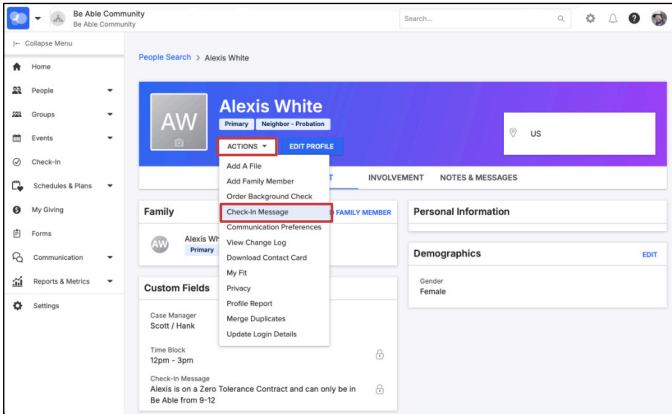


# Press for Success Database Entry

## 1. Create Check-In Message for Front Desk

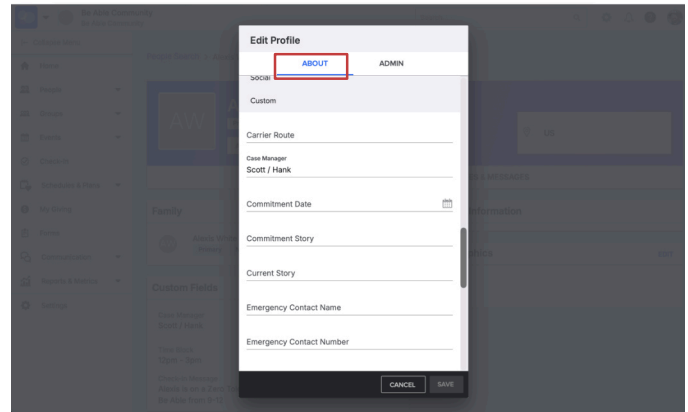
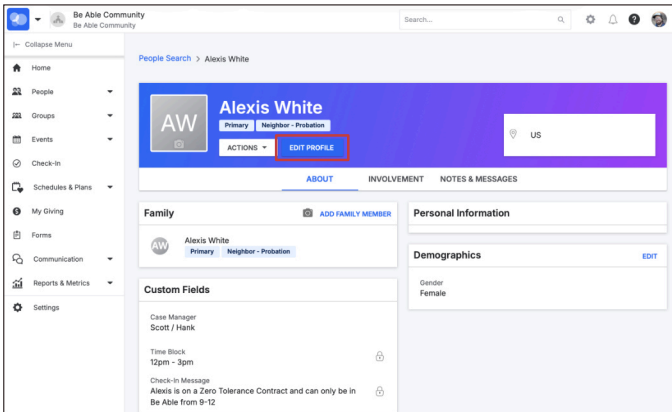
Steps: Actions > Check-In Message

Example: On contract. 12pm-3pm



## 2. Change Profile Information for Database

Steps: Edit Profile > About > Input Mentors & PFS Reason



Steps: Edit Profile > Admin > Membership Type

Steps: Edit Profile > Admin > Time Block

